

CCPS STEERING COMMITTEE MEETING

September 18, 2019

TOPIC	DISCUSSION	OUTCOME
Welcome/Introductions	Everyone introduced themselves, their role within the organization. Pilar thanked National University for hosting and providing treats and beverages.	Pilar welcomed everyone and thanked them for coming.
Review of Minutes	Everyone received the meeting summary from the previous meeting (3.20.19) via email on September 4, 2019.	Gwen Ross motioned to approve the previous meeting summary; Tammy Galindo seconded the motion – all approved.
Calendar	Sharon reviewed the calendar explaining that it was exactly the same as last year.	Calendar was accepted.
Informational Sheet for New Out of Area Schools	Sharon showed everyone the letter that is being used for these schools making for a smooth transition into the consortium. Schools are told that there is a fee prior to filling out the form so that there are no surprises.	Once the form has been returned to Sharon it is forward to Pilar for approval before an MOU and invoice are sent to the school.
Budget	<p>The 2020 budget was presented and reviewed. Due to additional schools coming on board, the budget for next year will be the same as for 2019;</p> <p>The budget covers salaries for the Project Manager (Pilar), Data Manager (Sharon), Webmaster, San Diego Nurse-Education Consortium consulting and Hospital Council fees.</p>	<p>Pilar announced that the fees for everyone will stay the same. There will be no increases for 2020. There is a contingency fund of \$10,000 to allow for any unforeseen expenses.</p> <p>According to our MOU, September 1 is the opt out date for any school or hospital wanting to discontinue being a part of the consortium. No one has expressed that they will be opting out of the consortium.</p>

		PT motioned to approve the budget; Sue Montgomery seconded the motions – all approved.
Faculty/Student Handbook CCPS Operating Manuel	Committee is needed to review and update as this is done every 2 years.	Stephanie Robinson, Gwen Ross, PT, Laurene Cox, and Belen Kersten volunteered to be on the committee. The meeting will be held in the Selma area in spring of 2020.
Castle Branch	<p>The problems of continued delayed responses from CastleBranch were addressed. After our March meeting, a vote was taken as to whether to stay with CastleBranch or return to American Data Bank. While the vote was close, the majority voted to stay with CastleBranch at that time. However, Eric Rinsky has now left CastleBranch and problems continue causing members more work and stress due to their lack of responses in a timely manner.to Discussion occurred regarding returning to American Data Bank. Group talked with Lynda Gilbert from American DataBank via phone and had their questions answered.</p> <p>Lynda will be sending Sharon documentation that needs to be filled out be everyone prior to the October 9th general meeting. Sharon will post it on the message board and everyone can download it and return it to Lynda via email or hand deliver at the October 9th meeting.</p>	<p>Group decided to leave Castle Branch effective January 1, 2020 and return to American Data Bank however, there will have to be overlap for those students who are already in the different programs. Any new students starting after January 1, 2020 will be working with American Data Bank for their background checks and immunization status.</p> <p>Katharine McGregor motioned to approve this decision; Sylvia Miller seconded the motion – all approved.</p> <p>Lynda Gilbert from American Data Bank will come to Fresno on October 9, 2019 for a general information session on the changeover. The meeting will be held at National University from 1330-1530.</p> <p>The schools who will be starting new students in October and November will meet with Lynda for training at 4 pm following the meeting.</p> <p>Lynda will return to Fresno on October 23 and 24, 2019 for training. Training session will be over 2 hour blocks in the am and pm on both days.</p>

		<p>Schools and hospitals can sign up for training at the October 9th meeting.</p> <p>Pilar will write a letter to Castle Branch letting them know that we are leaving their services but will have an overlap during the transition period.</p>
Adventist Health	There was discussion regarding the student requirements for the clinicals.	Pilar will call and talk directly with Mindy Kent to clarify some questions regarding their requirements for students.
Veterans Hospital	It was brought to everyone's attention that the VA has a small number of students (post licensure) who are their employees who are attending out of area colleges that they do not put on the consortium website due to the fact that they are being trained and will be future employees. However the language in the current MOU states that they must be a member of the consortium.	<p>Other hospitals said that they do they same thing.</p> <p>Pilar said that the committee working on the handbooks would review the statement and make the necessary changes when the committee meets in the spring.</p>
RN Hall of Fame	Pilar announced that Drs. Janine Spencer and Sylvia Miller would be inducted into the 2019 Nursing Hall of Fame this evening.	Congratulations to both.
Minority Nurse Summit	Brenda Starks announced that the Minority Nurse Summit would be held on Saturday, September 21, 2019.	Everyone is invited and it is being held at St. Agnes.
Hospital Council Regional Vice President	Pilar announced that David Bocci is the new Regional Vice President for the Hospital Council of Northern and Central California	Pilar met with David and explained how our consortium works and he in on board!

Schools Buying Spots	Sue Montgomery told everyone that there is a school from Bakersfield that is paying hospitals up to \$500 per student to place their students in our consortium hospitals. Hospitals said that would be a violation.	NEVER LET A SCHOOL BUY A SPOT!
Adjournment		Being no further business, the meeting was adjourned at 3:15 pm. The next meeting will be on October 9, 2019.