

CCPS STEERING COMMITTEE MEETING

September 16, 2020

| TOPIC | DISCUSSION | OUTCOME |
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| Zoom meeting called to order at 1:30 by Pilar. Welcome/Introductions | Pilar took role by calling out each facility to see who was in attendance. Self - introductions were made by members on the Zoom call. | Pilar welcomed everyone and thanked them for joining our Zoom meeting. Pilar also thanked the Hospital Council for allowing us to be in their office and use of their Zoom line for the meeting. |
| Review of Minutes | Everyone received the meeting summary from the previous meeting (9.18.19) via email reminder on September 8, 2020. | Gwen Ross motioned to approve the previous meeting summary; Pam Vogel seconded the motion. Minutes were approved as emailed. |
| Review of Agenda | Everyone received the agenda via email reminder on September 8, 2020. | Pilar moved the budget to the bottom on the list. Agenda was accepted by everyone. |
| David Bacci Regional Vice President Hospital Council | <p>Pilar introduced David and he explained how things have changed due to AB5.</p> <p>First, David explained that due to the passage of AB5, the CCPS program can no longer have Independent Contractors so that part of the program had to collapse due to the new law.</p> <p>There are NO changes for the end users as it only affects Pilar and Sharon as they had to become employees of the Hospital Council.</p> <p>Pilar asked whether this new law might be changed if Proposition 22 were to pass in November?</p> | <p>The Administrative cost for the program has now increased due to new payroll taxes, FICA, Worker's Comp and this increase must be covered by the Consortium so the fees will need to be increased.</p> <p>David will follow-up on this question.</p> |

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| | <p>Second, the CCPS Program is not a program that should actually reside within the Hospital Council, so the hunt is on for a new home for the program. The Hospital Council will keep the program for 2021, but by 2022 it must be relocated.</p> | <p>David will work with Pilar, Sharon and members of the Steering Committee to find a new home for the Consortium.</p> <p>David thanked the Steering Committee and Sharon and Pilar for running the program so smoothly during the past and pledged his support until a new home could be identified.</p> |
| Calendar | <p>Sharon reviewed the 2021 calendar explaining that it was created exactly the same as previous years.</p> | <p>Sharon will be contacting all of the Nursing Schools individually to see what they would like copied since the COVID19 has been restricting clinicals during 2020.</p> |
| New Academia Partners | <p>Pilar announced the new academic programs that have joined our group and also told everyone that ONLY nursing programs from our 5 counties can join but Allied Health at this time is open for any student that needs to be placed.</p> | <p>Agape School of Business and Science High Desert Medical College California Institute of Medical Science Simmons University Porterville Adult School</p> |
| CCPS Operating Manual | <p>Pilar reviewed all the changes that were recommended by the sub-committee.</p> | <p>Kitty Cazares motioned to approve the changes; Kathy DeFede seconded the motion – all approved.</p> <p>This document will be loaded onto the American DataBank website www.sjvnec.com under CCPS, Form Downloads.</p> |
| Faculty/Student Orientation Handbook | <p>Pilar reviewed all the changes that were recommended by the sub-committee.</p> | <p>PT Lindsey motioned to approve the changes; Belen Kersten seconded the motion – all approved.</p> <p>This document will be loaded onto the American DataBank website www.sjvnec.com under CCPS, Form Downloads.</p> |

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| Safety Concerns | <p>Belen Kersten brought up safety issues regarding students:</p> <ol style="list-style-type: none"> 1. Students are required to cover tattoos but with COVID19 they are washing their hands frequently so covering them with gloves is an issue. 2. Some students have large ear expanders and it would be better is they were allowed to leave the earrings in so that patients could not tear the students ear. | <p>There was discussion about it, and it was determined that each facility has different guidelines regarding these types of issues. If there are students that need exceptions to the guidelines the facility will need to determine the outcome on a case by case prior to the start of a clinical rotation. Safety must come first.</p> |
| CCPS Survey | <p>Pilar announced that there had not been a survey completed for a couple of years and wanted to know if we needed to do one now or wait another year.</p> | <p>Everyone decided that it would be good idea to have the survey completed in 2021.</p> |
| MOU Language | <p>Pilar told everyone that there are some MOU language suggestions that have been made by the Hospital Councils Legal Department that should be incorporated into the Faculty/Student Handbook regarding liability with regards to the COVID19 and other exposures while working in the hospital.</p> | <p>The proposed sign-off sheet has been reviewed, it can be sent to the CCPS Steering Committee members for review, acceptance and approval.</p> |
| Concerns: American DataBank | <p>Pilar announced that she had heard concerns that there is a slow response time by American DataBank similar to what we had experienced with Castle Branch. ADB representatives were invited to be on the ZOOM call to hear the concerns first-hand. Lynda Gilbert and Kathleen Myers from American</p> | <p>Kathleen provided a list of telephone numbers that can be called for assistance: Liana Direct: 720-287-7588 Mai Direct: 720-287-7580 John Direct: 720-287-7593</p> <p>If you use the pm@ameriandatabank.com that goes to everyone and if you are trying to get a hold of</p> |

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| | <p>DataBank were on the Zoom Meeting and addressed these concerns.</p> <p>Kathleen said that as a company they pride themselves on being prompt. Anyone should hear back from them via email within 1-2 business days. Once COVID19 hit it was a challenge trying to get everyone trained remotely and it did not go as smooth as expected.</p> <p>Concerns were brought up about the Immunization form that is required by the hospitals.</p> | <p>someone that is out of the office, then someone else can assist you since this is a group email. Kathleen explained that if anyone is in need of additional training, please contact her so that training can be scheduled.</p> <p>This form can be generated from Complio specific to each hospital unless your students are still using Castle Branch. Again, if training is needed please contact American DataBank for instructions and training.</p> |
| Budget | <p>Pilar reviewed the 2021 Budget which included the increased fees.</p> <p>Pilar expressed concern that currently the LVN schools are not included in the increase; only the RN schools. This will need to change in the future.</p> <p>A committee is needed to work on the 2022 budget to see if there is a better way to do it, so it is fair to all.</p> | <p>Sylvia Miller motioned to approve the changes; PT Lindsey seconded the motion. The 2021 budget was approved by all.</p> <p>Pilar suggested that a committee be established to review the budget process for 2022 as the last time the process for establishing the budget was in 2011. Pilar asked for volunteers to work on the budget review and the following members volunteered: PT Lindsey, Sylvia Miller, Kathie Allred, Gwen Ross, Pilar and Sharon Meeting will take place after the holidays.</p> |
| Questions/Concerns? | <p>Some concerns had been raised about not being able to place student at Community Hospitals.</p> | <p>Katharine McGregor told everyone that approvals can now be made; she was waiting to find out if N95 masks will be provided by the hospital or if</p> |

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| | <p>There was a concern that a decision that had been made by a hospital had been communicated to American DataBank but not to the SJVNEC.COM website. This caused problems for the school.</p> | <p>schools will have to provide them for their students.</p> <p>Any changes that the hospitals made to update their availability to students need to be made by sending the information to Sharon so that it can be uploaded to the www.sjvnec.com website by American Databank.</p> |
| <p>Adjournment</p> | <p>Pilar thanked everyone for joining the meeting in this new format and for being flexible. She also credited the Academic/Service Partnership members for providing a foundation of respect and trust between service and academic leaders that contributes to the smooth functioning of the Consortium.</p> | <p>Being no further business, the meeting was adjourned at 3:30 pm.</p> <p>The next meeting will be on March 17, 2021 either in person at National University or a ZOOM if we are not able to come together in person.</p> |